



## STUDENT ENROLMENT FORM AND INFORMATION

Parent information about enrolment in a Western Australia public school

### INFORMATION TO BE PROVIDED

The Enrolment Form is intended for children not enrolled at the school in the previous year. For students in the compulsory years of schooling who were enrolled in the previous year please inform the school if there are changes needed to update the form.

The document is to be completed in English. If you need help including translation services, please ask the school staff about available assistance.

**Where an item is marked with an asterisk (\*) the information must be provided.** This information is required by the Western Australian Department of Education to meet legal obligations. While it is not a legal requirement to provide non-asterisked details requested in the *Enrolment Form*, the information enables the Department to communicate with you about important matters, to care for your child in emergencies, to plan for special needs and to meet State and National reporting requirements.

Documentary evidence may be required to support any information supplied. Principals may need to consult with the Regional Education Office where evidence has not been supplied.

Family details should include details of the parent (see definition below) residing at the same address as the student. Details relating to parents not residing with the student may also be included in the **Parent Details** section of the form.

The school needs to be advised of any court orders or any changes in relation to the child's name, usual place of residence and/or name and usual place of residence of parent/s.

### CONFIDENTIALITY

All information provided on this form will be treated confidentially (s 242 of the *School Education Act 1999*).

### INFORMATION ABOUT YOUR OCCUPATION AND EDUCATION

The National Goals for Schooling in the 21<sup>st</sup> Century state that 'the learning outcomes of educationally disadvantaged students [should] improve and, over time, match those of other students'.

All parents across Australia, no matter which school their child attends, are being asked to provide information about their family background to promote an education system which is fair for all Australian students regardless of their background.

Providing this information is voluntary but your information will help the Department of Education to ensure that all students are being well served by our public schools.

### PHOTOGRAPHS AT SCHOOL

Occasionally photographs are taken of individual students and classes of students at school. If you do not wish your child to be photographed, please make sure you indicate a response on the school's Enrolment Form or inform the school in writing.

### STUDENT HEALTH CARE

The Department's *Student Health Care policy* clarifies the actions to be undertaken by public schools to manage student health care needs. All students with medical or health care needs require the appropriate medical care forms completed and kept on file.

Dear Parents / Guardians

Welcome to Illawarra Primary School.

Please use the checklist to ensure you have all the paperwork we need to process your application promptly.

## ENROLMENT CHECKLIST FOR PARENTS

Please place **X** in  to indicate each document is attached, if applicable, to this application form.

1. Birth Certificate or extract or other identity documents if applicable
2. Australian Childhood Immunisation Register 'Immunisation Certificate'   
To obtain a statement phone AIR on 1800 653 809 or using your Medicare online account through myGov (<https://my.gov.au>) or using the Express Plus Medicare mobile app (<https://www.humanservices.gov.au/customer/services/express-plus-mobile-apps>).
3. Copies of Family Court or any other court orders (if applicable)
4. Information relating to suspensions or exclusions
5. Information relating to disability

*If **you** or **your** child was not born in Australia, you must provide evidence of:*

1. Date of entry into Australia
2. Passport or travel documents
3. Current visa subclass and previous visa subclass (if applicable) or Australian Citizenship Certificate's

*If your child is a temporary visa holder, you must also provide:*

- Confirmation of enrolment or evidence of any permission to transfer provided by Education and Training International (ETI) at [study.eti@dtwd.wa.gov.au](mailto:study.eti@dtwd.wa.gov.au).   
*(if holding an International full fee student visa, sub class 571); or*
- Evidence of the visa for which the student has applied if the student holds a bridging visa.

### Students from overseas

As per the Department of Education Enrolment Procedures, version 2.6, the Principal will:

- view the student's passport or travel documents to identify the visa sub class;
- enrol students on permanent residence visas with the same entitlements as local students;
- enrol students on temporary visa sub classes that are entitled to enrol in public schools, as listed in the Enrolment of Students from Overseas Schedule with the same entitlements as local students;
- consider the enrolment of students on temporary visa sub classes that are to enrol as full fee paying students in accordance with Enrolment of Students from Overseas Schedule; and
- scan a copy of the relevant pages of the child's passport or travel document including the three digit visa subclass number into the child's enrolment record.

### Guidance

*Parents of visa holder with label-free passports will be asked to provide a print out of their visas using Visa Entitlement Verification Online (VEVO) which is available at [http://www.immi.gov.au/e\\_visa/vevo.htm](http://www.immi.gov.au/e_visa/vevo.htm).*

Office Use

Grade: \_\_\_\_\_

Class: \_\_\_\_\_

Alpha Code

**STUDENT DETAILS**

\*Surname: \_\_\_\_\_ Legal Surname \_\_\_\_\_  
(if different from Surname)

\*1st Name: \_\_\_\_\_ \*2nd Name: \_\_\_\_\_ Preferred name: \_\_\_\_\_

\*Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ \*Gender: Male  Female  \*Year level: \_\_\_\_\_ Start date: \_\_\_\_\_

\*Address \_\_\_\_\_ \*Telephone \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Family Email Address : \_\_\_\_\_

Siblings at IPS: Sibling 1 \_\_\_\_\_ Sibling 2 \_\_\_\_\_ Sibling 3 \_\_\_\_\_

\*Is this student in the care of the Department for Child Protection (DCP) Chief Executive Officer? YES  NO

If YES, please specify the name and contact details of the DCP Case Manager

\* Is this student subject to any court orders in respect of their care, welfare and development? YES  NO

If YES, please specify and attach supporting documentation.

**Emergency Contacts** (Indicate contacts in order of preference):

Name	Phone No.	Mobile No.	Relationship to student
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

**Parent/Responsible Person 1 – Details**

Title: Mr/Mrs/Miss/Ms \* First Name: \_\_\_\_\_ \* Surname: \_\_\_\_\_

Relationship to the student: \_\_\_\_\_ Email \_\_\_\_\_  
(if different to above)

\* Postal Address: \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

\*Phone: \_\_\_\_\_ \*Work Phone: \_\_\_\_\_ \*Mobile: \_\_\_\_\_

Occupation/Workplace : \_\_\_\_\_

Do you mainly speak English at home? YES  NO  If NO, please indicate the language \_\_\_\_\_  
(If more than one language, indicate the one spoken most often)

What is the highest year of primary or secondary school and highest qualification you have completed?

Year 12 or equivalent  Year 11 or equivalent  Year 10 or equivalent  Year 9 or equivalent or below

Bachelor degree or above  Advanced Diploma/Diploma  Certificate I to IV (incl. trade certificate)

Other \_\_\_\_\_

\*\*If you did not attend school, mark 'Year 9 or equivalent or below'  
What is your occupation group? \_\_\_\_\_ (Write 1, 2, 3, 4 or 8)

Select the appropriate parental occupation group from the list attached. If you are not in paid work, but have had a job in the last 12 months, use your last occupation. If you have not been in paid work in the last 12 months, enter '8'.

**Parent/Responsible Person 2 – Details**

Title: Mr/Mrs/Miss/Ms \* First Name: \_\_\_\_\_ \* Surname: \_\_\_\_\_

Relationship to the student: \_\_\_\_\_ Email \_\_\_\_\_  
(if different to above)

\* Postal Address: \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

\*Phone: \_\_\_\_\_ \*Work Phone: \_\_\_\_\_ \*Mobile: \_\_\_\_\_

Occupation/Workplace : \_\_\_\_\_

Do you mainly speak English at home? YES  NO  If NO, please indicate the language \_\_\_\_\_  
(If more than one language, indicate the one spoken most often)

What is the highest year of primary or secondary school and highest qualification you have completed?

Year 12 or equivalent  Year 11 or equivalent  Year 10 or equivalent  Year 9 or equivalent or below

Bachelor degree or above  Advanced Diploma/Diploma  Certificate I to IV (incl. trade certificate)

Other \_\_\_\_\_

\*\*If you did not attend school, mark 'Year 9 or equivalent or below'

What is your occupation group? \_\_\_\_\_ (Write 1, 2, 3, 4 or 8)

Select the appropriate parental occupation group from the list attached. If you are not in paid work, but have had a job in the last 12 months, use your last occupation. If you have not been in paid work in the last 12 months, enter '8'.

**Student Lives with**

Both Parents

Parent/Responsible Person 1

Parent/Responsible Person 2

Other Person Responsible  Relationship to child \_\_\_\_\_ Name \_\_\_\_\_

Is this student subject to Access Restriction? (If YES, please attach supporting documentation) YES  NO

**Student Details – Additional Information**

Religion: \_\_\_\_\_ Is the student to be withdrawn from religious instruction? YES  NO

Is the student of Aboriginal descent?  Yes  No

Is the student of Torres Strait Islander descent (TSI)?  Yes  No

Is the student of both Aboriginal and TSI?  Yes  No

If the school has a local-intake area, does the student reside outside the area?  Yes  No

**Student** Born in Australia  Yes  No - Country of Birth \_\_\_\_\_

Australian Citizen  Permanent Resident Visa  Temporary Visa

Date of Entry \_\_\_\_\_ Visa Expiry Date: \_\_\_\_\_ Visa Sub Class Number: \_\_\_\_\_

International Fee Paying  Yes  No

**Parent1** Born in Australia  Yes  No - Country of Birth \_\_\_\_\_

Australian Citizen  Permanent Resident Visa  Temporary Visa

Date of Entry \_\_\_\_\_ Visa Expiry Date: \_\_\_\_\_ Visa Sub Class Number: \_\_\_\_\_

**Parent2** Born in Australia  Yes  No - Country of Birth \_\_\_\_\_

Australian Citizen  Permanent Resident Visa  Temporary Visa

Date of Entry \_\_\_\_\_ Visa Expiry Date: \_\_\_\_\_ Visa Sub Class Number: \_\_\_\_\_

Does the student receive the following allowance?

Assistance for Isolated Children (AIC)

Previous school \_\_\_\_\_

Reason for change (if applicable) \_\_\_\_\_

OR If previously registered for home education, please specify the Education Region in which registration was recorded \_\_\_\_\_

**Student Details – Medical/Health**

\*Does the student have a disability? YES  NO

- Autism Spectrum Disorder  Severe Mental Disorder  Intellectual Disability
- Deaf or Hard of Hearing  Global Developmental Delay  Physical Disability
- Specific Speech Language Impairment  Vision Impairment
- Severe Medical/Health Condition  Other \_\_\_\_\_

\*Please indicate if you have documentation regarding your child's disability YES  NO   
(Copies of this documentation will be required for school records).

Please provide details of any other information you would like noted about the student's health.

Does the student have a medical or health care need? YES  NO  If YES, please specify.

- Allergy – Anaphylaxis  Hearing condition  Intensive Care Needs (e.g. tube feeding)
- Allergy – Other \_\_\_\_\_  Mental health or behavioural
- Seizure Disorder (e.g. epilepsy)  Asthma  Diabetes
- Diagnosed migraine/headaches  Other (eg ADD/ADHD, depression)

Medical Practice \_\_\_\_\_ Phone \_\_\_\_\_  
(Name and Address)

Doctor's Name \_\_\_\_\_

Dental Practice \_\_\_\_\_ Phone \_\_\_\_\_  
(Name and Address)

Dentist's Name \_\_\_\_\_

Medicare Number   Expiry \_\_\_\_\_

Health Care Card?    Expiry \_\_\_\_\_

Do you have ambulance cover? YES  NO  Provider \_\_\_\_\_

(In the event of a medical emergency parents/guardians are expected to meet the cost of the ambulance)

\*Permission to call Doctor? YES  NO

\*Permission to call Dentist? YES  NO

\*Permission to administer First Aid? YES  NO

**Signature**

Name of person enrolling student: \_\_\_\_\_

\*\*If an enrolment for Kindergarten, I declare this to be the only enrolment made.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*Must be completed by the School OFFICE USE ONLY**

Birth Certificate/passport sighted YES  NO  Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Entry Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Date Transfer Note Sent \_\_\_\_/\_\_\_\_/\_\_\_\_ File created  Confirm Ltr /package sent \_\_\_\_/\_\_\_\_/\_\_\_\_

Form/Class \_\_\_\_\_ Consent Form Completed YES  NO  Immunisation records provided YES  NO

Records Received from previous school YES  NO

Contributions and Charges Billing PG1  \_\_\_\_\_% PG2  \_\_\_\_\_% Other  \_\_\_\_\_%

Entered on School Information System by \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Student Leave School Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Destination \_\_\_\_\_ Records Sent YES  NO

**THIS ENROLMENT FORM MUST BE ARCHIVED UNTIL THE FORMER STUDENT REACHES 25 YEARS OF AGE AND THEN IT MUST BE TRANSFERRED (WITH PRINTOUTS FROM SIS) TO THE STATE RECORDS OFFICE.**

**Parent Occupation Groups**(Relates to questions in **Parent 1** and **Parent 2** sections of the Application for Enrolment Form)

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<p><b>Senior management in large business organisation government administration &amp; defence, and qualified professionals</b></p>	<p><b>Other business managers, arts/media/sportspersons and associate professionals</b></p>	<p><b>Tradesmen/women, clerks and skilled office, sales and service staff</b></p>	<p><b>Machine operators, hospitality staff, assistants, labourers and related workers</b></p>
<p><b>Senior executive/ manager/ department head</b> in industry, commerce, media or other large organisation</p> <p><b>Public service manager</b> (section head or above), regional director, health/education/police/ fire services administrator</p> <p><b>Other administrator</b> [school Principal, faculty head/dean, library/museum/gallery director, research facility director]</p> <p><b>Defence Forces</b> Commissioned Officer</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional.</p> <p><b>Business</b> [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]</p> <p><b>Air/sea transport</b> [aircraft/ships captain/officer/pilot, flight officer, flying instructor, air traffic controller]</p>	<p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p><b>Specialist manager</b> [finance/engineering/productio n/ personnel/ industrial relations/ sales/marketing]</p> <p><b>Financial services manager</b> [bank branch manager, finance/ investment/insurance broker, credit/loans officer]</p> <p><b>Retail sales/services manager</b> [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]</p> <p><b>Arts/media/sports</b> [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official]</p> <p><b>Associate professionals</b> generally have diploma/technical qualifications and support managers and professionals</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> technician/associate professional.</p> <p><b>Business/administration</b> [recruitment/employment/indus trial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]</p> <p><b>Defence Forces</b> senior Non-Commissioned Officer.</p>	<p><b>Tradesmen/women</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.</p> <p><b>Clerks</b> [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent/customer services clerk, admissions clerk]</p> <p><b>Skilled office, sales and service staff</b></p> <p><b>Office</b> [secretary, personal assistant, desktop publishing operator, switchboard operator]</p> <p><b>Sales</b> [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher]</p> <p><b>Service</b> [aged/disabled/refugee/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor]</p>	<p><b>Drivers, mobile plant, production/ processing machinery and other machinery operators</b></p> <p><b>Hospitality staff</b> [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper]</p> <p><b>Office assistants, sales assistants and other assistants</b></p> <p><b>Office</b> [typist, word processing/data entry/business machine operator, receptionist, office assistant]</p> <p><b>Sales</b> [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]</p> <p><b>Assistant/aide</b> [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]</p> <p><b>Labourers and related workers</b></p> <p><b>Defence Forces</b> ranks below senior NCO not included in other groups</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]</p> <p><b>Other worker</b> [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor]</p>

These categories have been determined nationally and are designed as broad occupational groupings. All Australian states and territories use the same categories

## Consent Form

At **Illawarra Primary School** we aim to offer your child the widest range of learning opportunities and celebrate learning whenever possible. This may often require some form of parental consent. This form asks you to consent (or otherwise) to your child's participation / use / access to several aspects of the school program. At all times we make the very best efforts to exercise exemplary standards in respect of duty of care.

<b>Name of student:</b>	<b>Year:</b>
<b>Name of person signing the consent form:</b>	
<b>Signature:</b>	
<b>Please indicate your relationship to the student (e.g. parent/guardian/responsible person):</b>	
<b>COPYRIGHT &amp; PUBLICATIONS CONSENT</b> Children's images and/or their work are often published to recognise excellence or effort and may appear in newspapers, on the internet, in newsletters or on film, video or social media. Their names may also be included but no contact details are provided. Work/images captured by the school will be kept for no longer than is necessary for the purposes outlined above and will be stored and disposed of securely.  <input type="checkbox"/> Yes, I give consent to my child to have his/her image and/or work published as described above. <input type="checkbox"/> No, I do not give consent.	
<b>CHAPLAINCY PROGRAM</b> Illawarra has been granted Federal Government funding for a School Chaplain. Ms Jaylene Tweedie is our School Chaplain and works within the school on a part-time basis. Ms Tweedie is always happy to meet with parents and students to discuss social and emotional issues that may be related to school and friendship groups.  Assistance can be provided in relation to building self-esteem, building resilience, bullying and developing social skills.  Please note that our Chaplain does not represent a specific religious denomination. Her role is centred on promoting positive values and reinforcing our school motto of "Caring for People".  <input type="checkbox"/> Yes, my child has permission to see the Chaplain. <input type="checkbox"/> No, I do not give consent.	
<b>VIEWING CONSENT</b> Children often watch videos / DVDs / television documentaries as part of their learning. Almost always these are 'G' rated and don't require consent. Very occasionally something with a 'PG' rating is appropriate for which we would need parental permission.  <input type="checkbox"/> Yes, I consent to my child viewing items with a 'PG' rating if deemed suitable by the teacher and school administration. <input type="checkbox"/> No, I do not give consent.	
<b>LOCAL EXCURSIONS</b> Children occasionally walk within the local area for minor excursions, including sporting activities, under the supervision of the teacher and attend activities in local parks, nature reserves, another school, city council library or shopping centre. On all occasions, parents will be notified of the local excursion.  <input type="checkbox"/> Yes, I consent to my child participating in teacher supervised local excursions which may involve short walks to and from the school. <input type="checkbox"/> No, I do not give consent.	



**ILLAWARRA**

Primary School | Caring for People

An Independent Public School

Dear Parents / Guardians

### Agreement for online services

Our school provides access to online services provided by the Department of Education. These increase the range of teaching tools available to staff and enhance the learning opportunities available to students.

The Department's online services currently provide:

- Individual email accounts for all students and staff;
- Access to the Internet, with all reasonable care taken by schools to monitor and control students' access to web sites while at school;
- Access to the online teaching and learning services such as web-conferencing, digital resources and online learning activities;
- Access to online file storage and sharing services; and
- Access to Portal services from home if the home computer is connected to the Internet.

As all students at Illawarra Primary School have access to online services we are currently updating our records to ensure that all students follow and understand the online rules set out by the Department. Can you please read through and explain all of the dot points in the Acceptable Usage Agreement attached to ensure that your child understands the content before the permission slip is signed. The signed document should be returned to the green letterbox in the office.

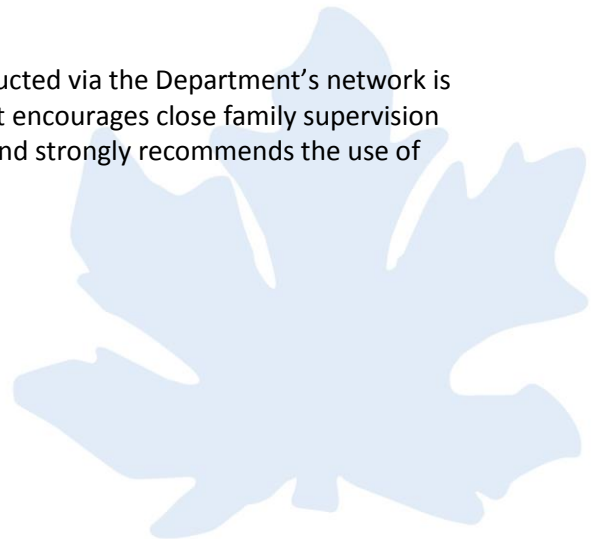
Please note that while every effort is made by schools and the Department to prevent student exposure to inappropriate online content when using Department provided online services, it is not possible to completely eliminate the risk of such exposure.

You should be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services. Logs of email transactions and Internet access data are kept for administrative, legal and security purposes and may be monitored. Similar to other corporate records, emails and Internet access records are discoverable in the event of legal action and are subject to provisions of the *Freedom of Information Act 1992*.

You should be aware that general Internet browsing not conducted via the Department's network is **not** monitored or filtered by the Department. The Department encourages close family supervision of all Internet use by children in locations other than school, and strongly recommends the use of appropriate Internet filtering software.

Yours sincerely

Brian Davies  
Principal





# Student Agreement

## Online Rules (Years K – 2)

I agree to follow the online rules set out below when I use the Department provided online services:

- I will ask the teacher first before using the school computer or tablet.
- I will not give my password out to others.
- I will not let other people logon and/or use my account without checking with the teacher first.
- I will tell the teacher if I think someone is using my online account.
- I will tell the teacher if I see anything that makes me feel uncomfortable or that I know I should not access or view at school.
- I will only use material from the internet if I have asked the teacher.
- If I download material or pictures from the Internet I will say where it comes from.
- I will not give out my name, phone number, address, name of school, photographs or other details about myself or others when online without checking with the teacher first.
- I will take care when using the computer equipment and will not change the computer settings.
- I will not use the school computers to be mean, rude or unkind about other people.

I understand that:

- If I use the internet or my online account in a way that I should not, then I may not be able to use these in the future.
- I may be liable for misuse of the computer and the police may be contacted.

## Online Rules (Years 3 – 6)

If you use the online services of the Department of Education you must agree to the following rules:

- I will use the school computer only with the permission of a teacher.
- I will follow all instructions from teachers when using school computers.
- I will not let anybody else know my password.
- I will not let others logon and/or use my account unless it is with the teacher's permission.
- I will not access other people's online services accounts.
- I know I am responsible for anything that happens when my online services account is used.
- I will tell the teacher if I think someone is using my online account.
- I know that the school and the Department of Education may see anything I send or receive using email or online file storage services.
- I will make sure that any email that I send or any work that I wish to have published is polite, carefully written, well presented and is not harmful to other students (i.e. it does not contain material that is pornographic, racist, sexist, inflammatory, hateful, obscene or abusive nature or which promotes illegal activities or violence).
- If I use other people's work (including items taken from the Internet) as part of my own research and study I will always acknowledge them.
- I will obtain permission from the copyright owner for the use of their works if I included them as part of a portfolio for employment, entry for a competition or any other uses other than for private research and study.

- If I find any information that is inappropriate or makes me feel uncomfortable I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic materials, or content that is offensive, disturbing or intimidating or that encourages dangerous or illegal activity.
- I will not reveal personal information, including names, addresses, photographs, credit card details and telephone numbers of myself or others.
- I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.
- I will be mindful of the possible problems caused by sharing or transmitting large files online, and for sharing other people's copyright online e.g. music and video files.

I understand that:

- I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account;
- The misuse of online services may result in the withdrawal of access to services and other consequences outlined in the School's policy; and
- I may be held liable for offenses committed using online services.

I agree to abide by the **Acceptable Usage Agreement** for school students.

I understand that if I am given an online service account and break any of the rules in the agreement; it may result in disciplinary action, determined by the principal in accordance with the Department's **Behaviour Management in Schools** policy.

Date: \_\_\_\_\_

Parent/Guardian's name: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

**Years 3 – 6 students only**

Name of student: \_\_\_\_\_

Signature of student: \_\_\_\_\_